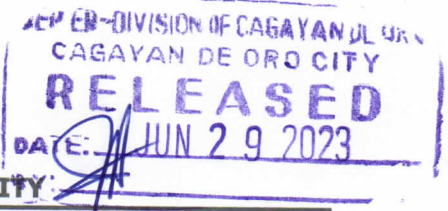




Republic of the Philippines
Department of Education
REGION X

SCHOOLS DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

26 June 2023

DIVISION MEMORANDUM

No. 286 s.2023

COMPOSITION OF THE REGIONAL PUBLICATION TEAM FOR THE 2023
NATIONAL SCHOOLS PRESS CONFERENCE AND NATIONAL FESTIVAL OF
TALENTS

TO:

Concerned Public Schools District Supervisors
Concerned Division Personnel
Concerned Elementary and Secondary School Heads
Concerned Elementary and Secondary Teachers

1. In consonance with the Regional Memorandum No. 333, s. 2023, you are hereby informed about the composition of the regional publication team for the National Schools Press Conference (NSPC) and National Festival of Talents (NFOT) on July 17-21, 2023.
2. The publication team is entrusted with the following tasks: (1) content creation; (2) editing and proofreading; (3) design and layout; (4) illustration and photography; (5) formatting and typesetting; (6) printing and production; (7) online publishing; and (8) distribution and promotion.
3. Enclosed is the Regional Memorandum No. 333, s. 2023 for the list of publication team with corresponding duties and responsibilities. All identified members of the publication team is required to attend the prework meeting on June 30, 2023 (2:00pm) at the 2/F HRDD Office, DepEd Regional Office X, Cagayan de Oro City.
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all participants regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
5. Immediate compliance with this Memorandum is desired.

ROY ANGELO E. GAZON
Schools Division Superintendent

Encl.: As stated

Reference: RM 333, s.2023

To be indicated in the Perpetual Index
under the following subjects:

CAMPUS JOURNALISM

NFOT

NSPC

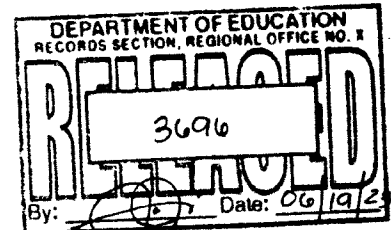
JDP /DM- composition of the regional publication team for the NSPC and NFOT
June 26, 2023



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048
Email: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



June 16, 2023

REGIONAL MEMORANDUM

No. 0533, s. 2023

COMPOSITION OF THE REGIONAL PUBLICATION TEAM
FOR THE 2023 NSPC AND NFOT

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

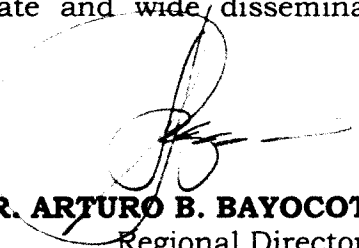
1. Regarding the hosting of the **2023 National Schools Press Conference (NSPC) and National Festival of Talents (NFOT) on July 17-21**, this Office has created the publication team.
2. The publication team is tasked to do the following:
 - a. **Content Creation:** The team shall be involved in generating ideas, researching topics, and writing or commissioning articles, stories, or other written content.
 - b. **Editing and Proofreading:** The team ensures that the content is accurate, coherent, and free of errors. They review and edit the written material, including grammar, spelling, style, and consistency.
 - c. **Design and Layout:** The publication team shall collaborate with graphic designers and layout specialists to create visually appealing layouts for the content. They consider factors such as font selection, color schemes, images, and overall aesthetic appeal.
 - d. **Illustration and Photography:** If the publication requires visual elements, the team shall be responsible for sourcing or creating appropriate illustrations, graphics, or photographs.
 - e. **Formatting and Typesetting:** The team ensures that the content is properly formatted and typeset, adhering to the publication's style guidelines. They organize text, headings, captions, and other elements to create a cohesive and readable document.
 - f. **Printing and Production:** For physical publications, the team shall coordinate with printers and oversee the production process, including selecting paper quality, determining print quantities, and ensuring timely delivery.
 - g. **Online Publishing:** For digital publications, the team shall manage the process of publishing content on websites, blogs, or other online platforms. This process may involve content management systems, SEO optimization, and working with web developers.



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<http://deped10.com>



- h. **Distribution and Promotion:** The team shall handle the distribution of physical copies to retailers, subscribers, or relevant outlets. They shall be responsible for promoting the publication through marketing strategies, advertising, social media, or other channels.
3. There will be a prework meeting at the 2/F HRDD Office, DepEd Regional Office X, on June 30, at 2:00 p.m.
4. Board and lodging expenses as well as travel and other incidental expenses of the members of the publication team shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. Service credits or compensatory time-off (CTO) shall be granted to the members of the publication team for working days that will fall on weekends in accordance with the CSC and DBM Joint Circular No. 2, s.2004.
6. This Office directs the immediate and wide dissemination of this Memorandum.



DR. ARTURO B. BAYOCOT, CESO III
Regional Director

To be indicated in the Perpetual Index
under the following subject:

NATIONAL SCHOOLS PRESS CONFERENCE
NATIONAL FESTIVAL OF TALENTS
CAMPUS JOURNALISM

CLMD/butch

PUBLICATION TEAM

Headquarters for the Press: City Central School, Cagayan de Oro City

I. Management Team

No.	Names	Office
1.	Mala Epra B. Magnaong	Regional Office
2.	Ray Butch D. Mahinay	Regional Office
3.	Joel D. Potane	SDO Cagayan de Oro City
4.	Jean Loquillano	SDO Cagayan de Oro City

II. Writers (For NSPC Events)

No.	Names	Office	Area of Assignment
1.	Darlene Tulang	SDO Cagayan de Oro City	Liceo de Cagayan University
2.	Kristine Eblacas	SDO Cagayan de Oro City	Pilgrim Christian College
3.	Hannah Lyn Jean Flores	SDO Cagayan de Oro City	MOGCHS

III. Writers (For NFOT Events)

No.	Names	Office	Area of Assignment
1.	Blessel La Victoria	SDO Cagayan de Oro City	ROX AVR
2.	Winnie Christie Manatad	SDO Cagayan de Oro City	Pilgrim Christian College
3.	Shenny Mae Acera	SDO Cagayan de Oro City	MOGCHS
4.	Honey Mae Gipala-Cartel	SDO Cagayan de Oro City	ONSTS
5.	Luzviminda Binolhay	SDO Cagayan de Oro City	Ayala Event Center

IV. Content Editors

No.	Names	Office	Event Assignment
1.	Hasima N. Salic	SDO Cagayan de Oro City	NSPC
2.	Francis Damit	SDO Cagayan de Oro City	NSPC
3.	Rosalinda Tantiado	SDO Cagayan de Oro City	NFOT
4.	Fe S. Pablico	SDO Cagayan de Oro City	NFOT

V. Photographers and Videographers (For NSPC)

No.	Names	Office	Area of Assignment
1.	Krista Marie Llenas	SDO Cagayan de Oro City	Liceo de Cagayan University
2.	Allan H. Guibone	SDO Cagayan de Oro City	Pilgrim Christian College
3.	James Roberto Sijo	SDO Cagayan de Oro City	MOGCHS

VI. Photographers and Videographers (For NFOT)

No.	Names	Office	Area of Assignment
1.	Rodel Megollas	SDO Cagayan de Oro City	ROX AVR
2.	Anthony Serojales	SDO Cagayan de Oro City	Pilgrim Christian College
3.	Arnold Langam	SDO Cagayan de Oro City	MOGCHS
4.	Christian Gem Pimentel	SDO Cagayan de Oro City	ONSTS
5.	Jonel Caparoso	SDO Valencia City	Ayala Event Center

VII. Photo and Video Editors

No.	Names	Office	Event Assignment
1.	Ryan Z. Roa	SDO Cagayan de Oro City	NSPC
2.	Niña Marie Estillo	SDO Cagayan de Oro City	NSPC
3.	Margelina Tabian	SDO Cagayan de Oro City	NFOT
4.	Jeanalie Labial	SDO Cagayan de Oro City	NFOT
5.	Glenn Vincent Petersen	SDO Misamis Oriental	NFOT

VIII. Print and Digital Layout Artists

No.	Names	Office	Event Assignment
1.	Jay Michael Calipusan	SDO Gingoog City	NSPC
2.	Rodel Quitat	SDO Gingoog City	NSPC
3.	Jaypee A. Arturo	SDO El Salvador City	NFOT

IX. ICT Technical Working Group

No.	Names	Office	Assignment
1.	Alfredo De Los Santos	SDO Bukidnon	TWG Head
2.	Willy Calo	SDO Cagayan de Oro City	Social Media
3.	Romel Abang	SDO El Salvador City	Newsletter e-Copy

X. Newsletter Printing and Distribution Secretariat

No.	Names	Office	Assignment
1.	Rolly Ortiz, Jr.	SDO Bukidnon	Secretariat Head
2.	Amie Rose Tura	SDO Cagayan de Oro City	Printing and Distribution
3.	Jason Pakino	SDO Misamis Oriental	Printing and Distribution